



RISK ASSESSMENT: GENERAL GROUP VISITS

DATE first assessed 22.02.07 TSVR

REVIEWED/AMENDED: 24.02.08, 06.01.09, 20.10.09 TSVR 01.04.10 TSVR, 02.01.11 SD, 25.05.11 mm / 12.09.2012 SD
1.04.2013 SD / 05.02.2014 SD , 10.1.15 Tsr, 20.04.15 mm18.05.16mm/24-Jan-18 TSVR

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Done
Injury through play equipment and rides	Customers Staff	<p>Park inspected and approved by HSE, District Council & NFU</p> <p>Annual independent safety checks by Sport & Play Ltd</p> <p>Annual service contracts, eg Vertical Reality for Climbing Wall hydraulics, specialist contractors for vehicles etc</p> <p>Every piece of equipment is individually risk assessed</p> <p>Close relationship with Chichester District Council, inspections and advice reports</p> <p>Accident report procedure in place</p> <p>Equipment and play areas designed for 2-10 years old</p> <p>Supervision of children required at all times and requirement printed on safety code boards</p> <p>Age limit signage on some rides</p> <p>High levels of trained staff on site</p> <p>Higher risk rides ie Skyfall, climbing wall, bumper boats etc. only run when staffed by trained employees</p> <p>Daily visual checks, weekly safety checks and monthly routine checks take place throughout the year and are recorded</p> <p>Maintenance staff available every day</p> <p>Vehicle rides take place in fenced off and gated track</p> <p>Good signage around Park</p> <p>NFU public liability insurance to £10 million</p>	<p>Merry-go rounds now independently inspected by competent person</p> <p>Train ride added to inspection</p>	<p>Tsr</p> <p>TSVR</p>	<p>2015 onwards</p> <p>March 2015</p>	<p>✓</p> <p>✓</p>

<p>Infections from animals (zoonosis), incl E.coli 0157</p> <p><i>infections from animals continued ...</i></p>	<p>Staff Customers</p>	<p>Hand wash basins with appropriately hot running water, soap and paper towels at exit from animal contact areas, plus feet and buggy disinfection mat at exits from farm</p> <p>Routine daily cleaning and use of Ministry approved disinfectants throughout animal areas</p> <p>Safety talk given to groups on arrival</p> <p>Picnic areas away from animal areas</p> <p>Daily visual checks, weekly safety checks and monthly routine checks take place throughout the year and are recorded</p> <p>Veterinary isolation pen away from public</p> <p>Staff are fully trained in all processes relating to FFP</p> <p>Good relationship with local vets and trading standards</p> <p>Annual inspection for riding establishment licence and pet shop licence by vet and by council inspector</p> <p>Quarterly equine health inspection by our vets</p> <p>Verbal advice to wash hands at the end of all shows and animal events, on stage hand washing for assisting children</p> <p>Discussion at staff meetings</p> <p>Trained livestock staff</p> <p>Animal-free access to adventure park & Animal Encounters Barn</p> <p>Daily facility checks, clean and top ups</p> <p>Routine pressure washing of animal barn floors, fences and animal pens</p> <p>Public not allowed to feed animals unless at supervised feeding session</p> <p>Public eating areas away from animal areas</p> <p>Animal faeces cleared from pens daily and removed from Farm Park by covered trailer</p> <p>PPE on site for staff, ie masks, gloves etc</p>	<p>Update risk assessment as new zoonotic guidance given by the Ministry / NFAN</p> <p>New animal barns allow no faeces collection or animal movement over public pathways in the barn</p> <p>Pens are deep littered, but with bunded surrounds no leakage occurs on to public pathways</p> <p>Creation of second contact paddocks around sand school with handwashing at exit</p>	<p>Tsr</p> <p>Tsr</p> <p>Tsr</p>	<p>2014</p> <p>2013</p> <p>Project Ongoing - Hand washing completed</p>	<p>✓</p> <p>✓</p> <p>✓</p>
<p>Injury from animals, accident, fire or general park</p>	<p>Staff Customers</p>	<p>All council and independent advice considered and actioned</p> <p>Warning signs about animals in barn and signs</p> <p>Secure chains on animal pens</p> <p>Trained first aid and fire marshal staff</p> <p>First aid room</p> <p>Lost child and emergency procedures in place</p> <p>Radio communication between staff across the park</p> <p>All animal areas and equipment risk assessed and electrically tested</p>	<p>No further necessary action</p>			

Injury from other visitors	Staff Customers Animals	All children asked to be supervised Staff supervision around the park at all times Managers trained in dealing with complaints and confrontational situations First aiders on site	No further necessary action			
Injury on arrival from traffic	Staff Customers	Group met and supervised by trained staff on arrival Separate coach parking area and children escorted to entrance	No further necessary action			
Lost children	Customers	Children must be supervised at all times One single gated and staffed entrance One single exit within staffed area Lost child protocol in place Staff radios for instant communication across the park Exits controlled by staff, automatic gates, push pad automatic doors	No further necessary action			